

BLOXHAM PARISH COUNCIL

MONDAY 13 APRIL 2026

Clerk & Responsible Financial Officer
Theresa Goss
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7 April 2026

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 13 April 2026 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

County Councillor/District Councillor David Hingley and District Councillors Gordon Blakeway and Rob Pattenden are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:05pm – 7:10pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

4. **Minutes** - To confirm the minutes of the meetings held on 2 March 2026. **(Attached)**
7:15pm – 7:20pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 2 March 2026.
7:20pm – 7:25pm

6. **Chairman's Announcements**
7:25pm – 7:30pm
7. **Health and Wellbeing Working Group** – To receive a report on the work of the Health and Wellbeing Working Group. Tom Gubbins, Wellbeing Manager at Cherwell District Council will attend the meeting to present information on a proposal for a Bloxham Ward Profile.
7:30pm – 7:50pm
8. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:50pm – 8:00pm
9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:00pm – 8:10pm
10. **Village Matters**
 - i) Flooding Working Group – To receive a report on the work of the Flooding Working Group.
 - ii) Traffic Calming Working Group – To receive a report on the work of the Traffic Calming Working Group.
 - iii) Bloxham Annual Parish Meeting (APM) – To discuss the Bloxham APM being held on 22 April 2026 at 7pm at Jubilee Hall.
 - iv) 'No Mow May' – To discuss whether the Parish Council should support 'No Mow May'.
8:10pm – 8:30pm
11. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Bloxham Neighbourhood Development Plan – To receive an update on the progress with the Draft Modified Bloxham Neighbourhood Plan.
8:30pm – 8:50pm
12. **Parish Council Matters**
 - i) Parish Council Elections – To note that Parish Council elections are being held on Thursday 7 May 2026.
 - ii) Drop-In and Chat – To note the issues raised at the last session and that the next session.
 - iii) Social Media Platforms & Communications – To discuss the Parish Council's communications and social media platforms.
8:50pm – 9:00pm
13. **Financial Matters**
 - i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**

- ii) Budget Monitoring – To note the budget monitoring report for 2026/2027. **(To follow)**
- iii) General, Ring-Fenced and Ear-Marked Reserves 2026/2027 – To note and approve the Parish Council's Reserves. **(To follow)**
- iv) Internal Audit Report 2025/2026 – To note the Internal Auditor's report for 2025/2026 and agree the actions. **(To follow)**
- v) Statement of Accounts 2025/2026 - To receive and approve the Receipts & Payments Statement of Account as at 31 March 2026. **(To follow)**
- vi) Bank Reconciliation 31 March 2026 – To approve the Bank Reconciliation as at 31 March 2026. **(To follow)**
- vii) Annual Governance and Accountability Return for the year ended 31 March 2026 - To approve Section 1, the Annual Governance Statement 2025/2026. **(To follow)**
- viii) Annual Governance and Accountability Return for the year ended 31 March 2026 - To approve Section 2, the Accounting Statements for 2025/2026. **(To follow)**
- ix) Explanation of Variances 2025/2026 – To note the explanation of the variances over 15% compared to 2024/2025. **(To follow)**
- x) Notice of Public Rights – To note that the public has the right to inspect the Parish Council's accounting records for 2025/2026 for 30 days starting from 3 June 2026 until 14 July 2026. **(To follow)**
- xi) Appointment of Internal Auditor for 2026/2027 – To appoint Auditing Solutions Ltd as the Internal Auditor for 2026/2027.

9:00pm – 9:15pm

- 14. **Correspondence** – Items of correspondence will be circulated to members. **9:15pm – 9:20pm**
- 15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**
- 16. **Quote for Lights at St Mary's Church** – To receive an update on the project to replace the lights at St Mary's Church. **9:20pm – 9:25pm**
- 17. **Quotes for Adult Gym Equipment** – To consider quotes for adult gym equipment in Jubilee Park. **(To follow)**
9:25pm – 9:30pm
- 18. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.
 - Wednesday 22 April 2026 (Bloxham Annual Parish Meeting)
 - Monday 11 May 2026
 - Monday 1 June 2026
 - Monday 6 July 2026
 - Monday 3 August 2026
 - Monday 7 September 2026
 - Monday 5 October 2026
 - Monday 2 November 2026
 - Monday 7 December 2026

9:30pm

19. **Items for the Future Agendas/Items of Information**
- Purchase of devices to monitor pollution levels
- 9:30pm**

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.
Next Session: TBC**

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.gov.uk